

# MLS Listing Transfer Form

If you have active listings, Stellar MLS will not transfer your listings. You have two options:

1. With the approval of the originating and receiving brokers, withdraw the listing prior to filling out the online member transfer form and then re-input them after your member transfer is complete. (New listing agreements may be required). **This is the only way to transfer listings from one board to another.** Once you change offices, you will not be able to edit listings left in your former office.
2. Engage PRO to transfer your listings. Fees apply based on the number of listings.  
See fee schedule at <https://pinellasrealtor.org/mls-listing-transfers/>

MLS#'s:				
<b>Originating Broker Section</b>				
Office Name		Office ID#		
Broker's Name		Office Phone #		
Agent Name		Agent ID#		
<b>Originating Broker's Signature:</b> _____ <b>Date:</b> _____				
<b>Receiving Broker Section</b>				
Office Name		Office ID#		
Broker's Name		Office Phone #		
Agent Name		Agent ID#		
<b>Receiving Broker's Signature:</b> _____ <b>Date:</b> _____				

**NOTE:** Only Active, Active with Contact and Pending listings will be transferred. Sold listings must remain with the originating office for statistical purposes.

\_\_\_\_\_  
Listing Agent's Signature                      Date

Once all required fields are filled and all signatures signed,  
email to [membership@pinellasrealtor.org](mailto:membership@pinellasrealtor.org) or fax to 727-231-8060.

Please allow up to 2 business days. Listings cannot be transferred until the agent has transferred to the new office in Stellar MLS.